

Eller s.r.o. 2014

There have been many tools for each separate part of the process, but they have never been combined into a single solution with end-to-end visibility and embedded methodology

# **Products, projects, resources**

C

# Assign

## **Evaluate**

priority are evaluated before going

#### **Execute**

#### Collect

requests are easier to process. Forms are user editable and contain guidelines easy to understand for business users. Requirements may be enriched with diagrams and pictures. MS Word import makes it easy to extract requirements

# Plan

Requirements implementation is planed according to priority, dependencies and capacity pools. Automated release planning algorithm helps to achieve best performance with available resources.

## 000 Detailize

into detailed requirements and work

#### **Finalize** ک

According to release management plan, it is possible to automate frequently repeatable steps such as release notes document distribution, notifying stakeholders or updating documentation.



#### METRICS

# **Unified working environment**

#### **Role-based main menu**

#### Activity panels •

Open your recent documents, browse repository, access most frequently used functions in one click

Manage active tasks, instantly reply to peers in conversations, stay informed about all news in the team



#### Rich, editable content areas •

Collaborate on a single document or a set of records at once. Full featured rich text editor, diagram editor, multiple view options and infinite scrolling

#### Discuss in place

Have instant conversations linked to individual text blocks. Attach files, invite participants, control privacy and receive copies by e-mail with "reply-to" capability

# Instant access panels

There is no need to switch into another application to assign a task or send a message





## Discussions

Manage open discussions as a "to-do" list. Once the conversation is over, discussions disappear from this panel. Discussions are much better than e-mails, they keep everyone in the loop and respect the workflow rules



#### **Tasks**

Task list is essential to know what we have to do now and later on. This is why we put it to the first place. Related documents may be opened by one click directly from the task



## **Notifications**

Instead of keeping asking your collegue if his job is done, notifications provide a better way of knowing what happens around the project

		•	
Requirements summary			📰 🗄 🏭 🗏 🗈 e
+ Add - Add special			11 · E · Y
Filter		All	/ New / Not finished / Finished / Cancelled
Name	ID Priority	Created Owner	Effort Responsible Status 🗢
Background process execution engine	12 • SHOULD	* 13.10.2014 Charlie Hughes	5 MD Diana Harbort NEW =
Workflow editor	11 • MUST	• 13.10.2014 Charlie Hughes	210 MD Gary Murphy IN PROGESS
Conditional fields masking rules	10 © COULD	* 13.10.2014 Charlie Hughes	3 MD Charlie Hughes PREPARATION
Implement chart account access criteria	9 • MUST	* 13.10.2014 Charlie Hughes	14 MD Charlie Hughes PLANNED =
System scalability requirements	3 SHOULD	<ul> <li>3.10.2014 Charlie Hughes</li> </ul>	REQUEST Charlie Hughes PREPARATION

# A single repository

All documents with history in one place, shared and live



Navigate and find relevant records using full text search, powerful table filters, hyperlinks and tags



Customers, subcontractors or external workers may see only a part of the repository. They may still participate in the workflow, shortening time to market, but sensitive data will not leave the company.



Configurable views and role-based reports

# **Collaborative editing**

# Use power of text processing to express requirements



+ Add



🗶 Being edited by Liz Beall

Requirement - text view

1 Mark as complete

#### The business scenario (Check Flight)

X Mark as declined

The customer is permitted to search available flights ba sed on the origin city, destination city, or date and return date.

- 1. The web service will display any matching records based on the search criteria entered.
- 2. The web service will notify the customer about the flight availability.
- 3. If the searched flights are available, then web service will display flights which are within
- 4. Otherwise, the web service will prompt to ask the user to re-enter new searching criteria.

# **Connect conversations with workflow**

Another importent step in "keep everything connected" strategy

🕗 Role based acc	ess	×
🌡 Shawn McCown		
<b>Q</b> <sup>4</sup>	<b>81</b> <sup>6</sup>	Ø <sup>1</sup>
Shawn McCown		10 days ago
I cannot agree with the access tables each tin		
		in the team. Please
propose a more efficie Gary Murphy		IN the team. Please
propose a more efficie G <mark>ary Murphy</mark>	nt solution same module we've d	10 days ago eveloped for SFA?
propose a more efficie	nt solution same module we've d	10 days ago
propose a more efficie G <mark>ary Murphy</mark>	nt solution same module we've d	10 days ago eveloped for SFA?
propose a more efficie G <mark>ary Murphy</mark> Why don't we use the s G <mark>ary Murphy</mark>	ant solution same module we've d	10 days ago eveloped for SFA? se)(Accept and close)
Dropose a more efficie Gary Murphy Why don't we use the s Gary Murphy Ø <u>80329-2.pdf</u> - 2.1 Mi	ant solution same module we've d	10 days ago eveloped for SFA? se)(Accept and close)
propose a more efficie G <mark>ary Murphy</mark> Why don't we use the s	nt solution same module we've d	10 days ago eveloped for SFA? se Accept and close 10 days ago 10 days ago

## Context

Discussions may be linked to some part of a requirement or to a task. All linked chats are easily accesible from the record. Keeping history of conversations allows new team members to catch up quickly.

# Workflow

Discussions contain action buttons, making is simple to pick the right answer to the question, choose from several solution options, or just close a conversation, if it is no longer needed. Actions are linked with Lifecycle workflow rules and approval process.

## **Attachments**

Upload and attach files in conversations to keep them together. Enrich answers with illustrations, demos or spreadsheets.

## **E-mail support**

Conversations may be forwarded to e-mail with a possibility to reply with a text or with a command.

It is easy to approve requests from a smartphone or make other decisions uning only an e-mail client.

# Manage the team

# Task execution control automatically interacts with planning

#### Task management panels

Projects, milestones, requirements, components and tasks are mutually interconnected, providing full depth of visibility. UI eliminates need to fill same information several times. Task execution lifecycle is naturally overlapping with requirements and project lifecycles.

Task tracking		<b></b>	8	= 0	Ľ	My tasks 🕞	+ =
A 11- 2	Filter					Filter	
💟 My own tasks				Now working on			
Reports	Diana Harbort Extract role-access levels mappings from previous version		_		× =	Estimate work	effort for 1 st
Diana Harbort	☐ 6 days ago e-shop upgrade Phase 1 ℃ Charlie Hughes		_	ASSIGNED		🖽 3 days ago	
James Lienemann Liz Beall	Prepare HW requirements document		_		✓ Ξ	31%	
Gary Murphy	B Wednesday at 10:00 e-shop upgrade Phase 1 D Charlie Hughes			N PROGRESS		₿ 0	✓ Done Q
Shawn McCown	Fill out performance reports		_		=		quirements doc-
Projects	🖽 01/11/2014 No project 🖒 Charlie Hughes			NEW		ument 🖽 Wednesday a	t 10:00
e-shop upgrade Phase 1	Gary Murphy					0%	
CRM system replacement	Set up network, test DMZ connectivity		_		• • ≡	₪ 0	✓ Done Q
🖸 Online warehouse	🛱 ? e-shop upgrade Phase 1 🗘 Charlie Hughes			SUSPENDED		Process team t	ime sheets
	James Lienemann			23%			
	Set up project steering committee				<b>∨</b> ≡	■ 0	✓ Done Q

00

Q

# **Capacity planning**

Integrated tools for capacity planning and resource leveling



# Keep customers informed

Plan, replan, approve, notify

8								
	∷≣ sc	OPE	COMPONENTS Q MILESTONES C ANALYSIS	@ ATTACHMENTS	<b>L</b> EAM			
	ID	Prio	Requirement	Responsible	Effort			
Ŷ	Phase 1							
Q	18	•	SOAP API	Charlie Hughes	10 MD			
9	Pilot							
Q	20	•	Kerberos auth	Charlie Hughes	10 MD			
Q	9	•	Implement chart account access criteria	Charlie Hughes	14 MD			
Q	12	•	Background process execution engine	Diana Harbort	5 MD			
Q	10	•	Conditional fields masking rules	Charlie Hughes	3 MD			
×	Items not assigned to any release							
Q	19	•	SSO Framework	Charlie Hughes	32 MD			
Q	17	٠	External API	Charlie Hughes	52 MD			
Q	11	•	Workflow editor	Gary Murphy	210 MD			

## Improve trust by predicting delays and announcing on time

- Plan execution roadmaps and have visual map of work ahead. Be prepared for risks, track progress.
- · Inform customers, users and suppliers automatically on any change
- · Allow driven negotiations and collaboration to find the best approach to incorporate changes into running activities

# **Business roles**

Each role in the process has special expectations. Conclusion meets all of them

## CIO

Now we have a bridge between business and IT that is easy to implement even in a complex changing organization

## **Business user**

We can submit our ideas to IT without knowing how IT works and what their internal processes are

## **Program manager**

Focusing on business priorities instead of documents, tables and e-mails handling







# **IT team roles**

# Conclusion may be interconnected with existing IT tools

## **Business analyst**

Finally there is a tool for business analysts, incorporating document workflow and knowledge management

## Software developer

Requirement history and relations can be easily tracked. Now I have better understanding what is requested



# Software tester

I can work with my favorite tool of choice, being sure information is properly synchronized with all other teams



# **Conclusion system architecture**

# Task execution control automatically interacts with planning



#### **Product Features**

#### **Requirements collection**

Requirements, defects and ideas direct entry with embedded text editor, including all common rich text formatting capabilities

Custom forms definition, form-based data collection

Embedded diagram drawing tool

Requirements structuring, customizable categories, lists and attributes

Private comments may be saved together with requirements

Private notes may be published to team and converted to requirements

External API for requirements collection

#### **Requirements processing**

View/group/sort/prioritize requirements or requests pipeline

Cascaded prioritization model

Shared view and edit of records, real-time data updates

Requirements relations - customizable types and properties of relations

Requirements templates according to project type or system area

User-defined requirement templates

Cost estimate calculations according to user-specified formulas

Lifecycle management

Unlimited number of custom fields

Toolbox for online pipeline prioritization

Execution control

Requirements may be linked to projects, milestones, releases, architectural elements or other records

Dependency analysis tools

Effort estimation tools

Discuss a requirement or any piece of text of a requirement

Requirement changes history, baselines and visual text difference viewer

#### **User interface**

Pure HTML5 based WEB browser interface without any client-side add-ons or Java applets

Rapid click response time

Predictive data preload and caching

User screens and menus may be personified according to user role or group

System resources sharing for multiple "spaces"- multi-tenancy support

Color tagging

Files upload from a browser

Network failure recovery

Multilanguage interface

#### **Documents import**

Files may be attached to any records – requirements, projects etc...

Copy-paste of text and images from other applications or web pages, including security filtering of potentially dangerous content

Microsoft Word documents import with automatic recognition of record blocks, markup, hierarchical structure. Import of pictures, diagrams or embedded files

Plain text files import

#### Security and access

WEB browser based access with HTTP support SSO, LDAP, other security interfaces connectors Role-based user security model Private fields visible only to the owner of the field Form protection against cross-site-scripting attacks Embedded user database with password or certificate-based authorization

Table level and field level access permissions

#### **Task management**

Manual or automated task assignment User-defined task templates Deadline reminders, notifications, e-mail alerts Estimated and spent time Discussions linked to tasks Tasks are linked to requirements and projects Automated progress calculation and propagation Tasklist panel permanently visible on the screen Skill-based or resource based task assignment Escalation, delegation, real-time notifications Assigned tasks analysis

#### **Project management**

Projects repository Project scope view/edit, link requirements to projects Project based collaborative workspace Multiple methodologies support Project reports, online graphs Cross-project resource planning Project health analysis Notifications to project participants Project lifecycle

#### **Release and project planning**

Project structure editor: define releases, plan milestones, set up phases

Automated resource planning with respect to priorities, resources and prerequisites

Release scope planning, approval and notifications

## **Product Features**

#### Collaboration

Online instant chat linked to records with attachment and security support

Approval processes linked to versions, baselines, discussions

E-mail chat connector with remote commands support

Active discussions panel permanently visible on the user screen

#### **External systems integration**

Integrated Eller "Teleport" module for real-time data exchange with external systems Set of adapters for commonly used enterprise systems Configurable replication of entities and fields Parent-child structure and relations replication

#### Analytics

Calculation of KPIs Time-domain or organization structure domain KPIs Multiple time-zone support Real-time analytics

#### Reporting

Predefined role-based reports Internal BI module with real-time graphs Reports scheduler Export reports to MS Word, PDF, HTML

#### **Process automation**

Configurable process templates, containing tasks and other content Scripting support for complex operations automation Verification reports

#### **Configuration and settings**

Run-time editable database model Lists of values editor, with colors and icons support Roles based user menus Custom controls support Custom applications may be created and deployed Task, requirement templates E-mail templates Adjustable algorithms for effort and cost calculations First page personification Development environment for scripts debugging GUI element development environment

#### Other

Fulltext search Context tooltips guiding users through the process REST API for external systems

#### Eller s.r.o.

U Habrovky 247/11 140 00 Praha Czech Republic Phone: +420 226 091 111 E-mail: sales@eller.cz Website: www.eller.cz